For the following areas, Admin level is assumed, since Admin will be able to see and interact with all fields and applications. If there is difference per level of access, it will be noted at the point of reference.

## 5. Daily view

- Daily view is for personnel specific action items. These items will reflect their status, assignment, supervisory roles, titles, and other items specific to their daily activities and requirements.
- Items that are specific to a role other than level 6 access will be titled "Management." A level 6 user will not see the "management" item.
- all users will be able to change the order the information they want to see.
- if there is nothing to display for the daily view, the application name will not appear
- on the same line, justified to the right, should be a number of new items or response requests items for that application. Selecting the item will load it into column two.
- application headers can be collapsed and expanded
- users without management or supervisory roles will not see the Personnel View or the Object View."

## 5.01: Column one

5.01.01: H1 - Turn down - Email

- each link is either functions within the software, interacts with a third party software, or launches a third party product.

5.01.01.03: Link - Compose new email

5.01.01.01: Link - New 5.01.01.02: Link - Sent

5.01.01.03: Link - Archived

5.01.01.04: Link - Search email

5.01.02: H1 - Turn down - Scheduler

5.01.02.01: Link - New events

5.01.02.02: Link - Event alerts

5.01.02.03: Link - Approved events

5.01.02.04: Link - View calendar

5.01.02.05: Link - Management (only appears for users with write application write permissions)

5.01.02.06: Link - Search calendar

## 5.01.03: H1 - Link - Summary

 list of all historical and current personal information in active applications that user has permission to access. Load in column two (GUI designer will set display options

5.01.04: H1 - Turn down - Training

5.01.04.01: Link - Training required - training items that have yet to be fulfilled and are required

5.01.04.02: Link - Training assigned/approved - training events they are attending and training to be completed (such as policy review, electronic training, roll call, etc.)

5.01.04.03: Link - Training available - training schedule tailored to their position/title

5.01.04.04: Link - Training requested - training events they have signed up for that must be approved and the request's current status

|  | Link - Training denied - a list of training requests denied with explanation Link - Training specialties - specialties they belong to, requirements, and their |
|--|--|
| 3.01.04.00.                              | standing (in compliance or not)  |
| 5.01.04.07:                              | Link - Training completed - training history   |
|  | Link - Training personal notes - list of events that included a note and what this training is   |
| 5.01.04.09:                              | Link - Management (only appears for users with write application write permissions   |
| 5.01.04.10:                              | Link - Search Training   |
| 5.01.05: H1 - Turn down - Certifications |  |
| 5.01.05.01:                              | Link - Certifications status alerts - certifications items that need to be attended to   |
| 5.01.05.02:                              | Link - Certifications assigned/approved - certification events they are approved for attending   |
| 5.01.05.03:                              | Link - Certifications events available - certifications schedule tailored to their position/title  |
| 5.01.05.04:                              | Link - Certification events requested - certification events they have requested that must be approved and the request's current status                        |
| 5.01.05.05:                              | Link - Certifications denied - a list of certification requests denied with explanation  |
| 5.01.05.06:                              | Link - Certifications cadre assignment - cadres they belong to, requirements,  |
|  | and their standing (in compliance or not)  |
| 5.01.05.07:                              | Link - Certifications completed - certification history  |
| 5.01.05.08:                              | Link - Certifications personal notes - list of events that included a note and what it is  |
| 5.01.05.09:                              | Link - Management (only appears for users with write application, write permissions)   |
| 5.01.05.10:                              | Link - Search Certifications   |
| 5.01.06: H1 - Turn down - Qualifications |  |
| 5.01.06.01:                              | Link - Qualifications status alerts - qualification items that need attention  |
| 5.01.06.02:                              | Link - Qualifications assigned/approved - qualification events they are approved for attending   |
| 5.01.06.03:                              | Link - Qualification events available - qualification schedule tailored to their weapons inventory   |
| 5.01.06.04:                              | Link - Qualification events requested - qualification events they have requested that must be approved and the request's current status                        |
| 5.01.06.05:                              | Link - Qualification events denied - a list of qualification requests denied with explanation  |
| 5.01.06.06:                              | Link - Qualification weapons assignment - list of weapons assigned and status  |
| 5.01.06.07:                              | Link - Qualifications completed - qualification history  |
| 5.01.06.08:                              | Link - Qualifications personal notes - list of events that included a note and what it is  |
| 5.01.06.09:                              | Link - Management (only appears for users with write application, write permissions)   |
| 5.01.06.10:                              | ,  |

5.01.07: H1 - Turn down - Field Training